



## QUEENSLAND POLICE SERVICE

WEAPONS LICENSING BRANCH  
ADMINISTRATION DIVISION  
200 ROMA STREET BRISBANE QLD 4000  
GPO Box 892 BRISBANE QLD 4001

TELEPHONE (07) 3364 4416 FACSIMILE (07) 3364 4863



### HOW DO I APPLY FOR A VISITORS LICENCE

Persons who wish to visit Queensland and intend to possess or use firearms are required to hold a Queensland Weapons Act Visitors Licence.

*(This does not apply to persons who hold a licence, permit or authority issued under the law of another State of Australia which is subject to mutual recognition under Section 32 of the Weapons Act 1990 and s9 of the Weapons Regulations 1996. Refer to 'What all visitors need to know')*

Person wishing to obtain a **Queensland Visitors Licence** must make application accompanied with:

- Completed and signed Visitors Licence application form.
- Visitors licence fee of AUD\$31.25 plus an application fee of AUD\$30.00 total AUD\$61.25  
(Cheques/money orders made out to the Queensland Police Service)
- Copy of current licence, permit or authority issued under the law of that country, or Territory, and
  - (i) The licence, permit or authority must remain current for entire duration of visit to Queensland.
  - (ii) If no licence, permit or authority is issued in your country, then a letter from your local police authorities outlining as to whether you are a fit and proper person to possess firearms is to be attached.
- Itinerary details and locations whilst visiting Queensland.  
(include contact address and phone number/s).
- Security and storage arrangements for firearms and ammunition whilst in Queensland.
- Complete details of all firearms that are being brought into Queensland.  
(Category, make, model, action, calibre, magazine capacity and serial number).
- Details of any firearm spare parts and all types, calibre and amounts of ammunition that is being brought into Queensland.
- Genuine reason for visiting Queensland,
  - (i) Supply a letter listing purpose of visit i.e.; Sports, Recreational or another reason, and
  - (ii) Attach any other verifying or supporting documentation to assist with your application ie; letter from competition organisation showing you as a competitor.

The Visitors Licence is valid for a maximum period of three (3) months from the date of approval. If you intend to extend your stay any longer than three months, you are required to apply for a further Visitors Licence to authorise your possession of firearms in Queensland.

An application for a visitors licence is to be made at least 28 days prior to the date of the proposed visit. This time period is required to ensure that all enquiries, statutory checks and the licence is forwarded prior to the visit. Should an urgent approval for a licence be required within the 28 day period, the applicant should contact the Weapons Licensing Branch direct.

Applications are to be forwarded to:

Officer in Charge  
Weapons Licensing Branch  
G.P.O. Box 892  
Brisbane Queensland  
Australia 4001

Should you have any queries in relation to the above provisions, please contact **Weapons Licensing Branch Queensland Police Service** on **61 7 3364 4416**, fax **61 7 3364 4863** or web address ([qpswlb@bit.net.au](mailto:qpswlb@bit.net.au)) or e-mail address ([weaponslicensing@police.qld.gov.au](mailto:weaponslicensing@police.qld.gov.au))