



PISTOL
New Zealand

Notice of Election's of Section Directors for: **ISSF Section**



The process of identifying a Section Director for the ISSF sections now relies on the participation of the shooters who are involved with the discipline, by way of an election.

- a) The EO has called for nominations in the first week of February. Due to the late notification of the Nationals for 2012, the nomination process is a little shorter than usual. (4 weeks).
- b) Candidates must put forward their nomination and a Short Bio 3 weeks prior to the Nationals – no late nominations accepted (Last day 9th February).
- c) Bios to go on PNZ website (link from home, on Section page),
- d) Postal (e-votes etc) votes to be with EO FOURTEEN DAYS (Last day 18th February) prior to the Election at the Nationals. (Voting forms will be on the ISSF Section page).
- e) If an election is needed, a Returning Officer will be appointed by the EO and will be given the postal list and they are to delete any postals where the competitor attends the match.
- f) Voting on the first day of the match voting slips to be handed out at registration (supplied by Pistol NZ)
- g) Voting slips are to be in the returning box by 5.00pm that day.
- h) After voting closes the Returning Officer can announce the results and supply the result to the EO.
- i) EO to advise Council of the result and the new SD results are to go on the website and be announced in the next Bullshooter.

If there are no nominations or the SD does not complete the full term (2 years) Council will appoint an interim SD. If there is only one nomination by the 9th of February then that nominated person will be declared the elected Section Director (pending Council approval).

Nominations are now called for the following position:

ISSF Section Director

- a) Nominations close on the **9th of February 2012**
- b) All nominations must be in writing on the form provided. (See attached nomination form).
- c) No nominations will be accepted without the signature of the person being nominated
- d) Those nominated must also provide a short biography and an appropriate photograph (if you have one) for inclusion on the PNZ Website.
- e) The Section Director duties are attached (PNZ Policy).

All correspondence, Nomination forms and Bios should be sent to the Pistol NZ Executive Officer.

exec@pistolnz.org.nz

Fax (04) 870 7574

PNZ SECTION DIRECTOR RESPONSIBILITIES

1. Purpose of Role:

- To assist with the promotion of the discipline and promotion of competitions at all levels.
- To conduct the affairs of the Section, in a dignified and orderly manner.

2. The role and responsibility of the Section Director:

- The Section Director will, at all times, be held responsible to Pistol New Zealand for the operation and functioning of the Section.
- At no time will the responsibility for the administration of the funds of the Section be devolved to a Section Committee
- On all matters, as the elected representative, the Section Director shall have the final say in all matters for which he is held liable.
- Section Director shall at all times be responsible to the Pistol New Zealand Council, through the Pistol New Zealand Executive Officer.
- Liaison with International Team Manager
- Management of the PNZ Section team budget
- Maintaining expenditure within allocated budget
- Maintaining International affiliations
- The establishment of a Section Committee with regional representation
- Liaison with the Range Development Sub Committee (Recommended)
- Liaison with the PNZ Safety Committee to maintain up to date club and National qualifications exams and other safety programmes.
- Ensuring that minutes from all Section committee meetings are recorded and circulated to the sub committee members with a copy attached to the Section Director's report to the Executive Officer of Pistol New Zealand
- Administer Section Trust Funds, with accountability for same, to Pistol New Zealand.
- Set and administer a Section Team selection policy that is in step with the Pistol New Zealand selection policy, in a timely manner for all PNZ selected teams.
- Presentation of reports to Pistol New Zealand Selector/s and of all Section International Team results and performances.
- Maintain section grading records (where appropriate)
- Encourage clubs to host National, Island and Regional Championships.
- Provide support for all members, at all levels of the sport.

3. Section Director Position Requirements:

- Liaison with the Executive Officer on all matters relating to the administration and effective running of the section.
- Liaison with the Competitions sub-committee Convenor (PNZ Executive Officer) on all discipline events for promotion and publication.
- Production of a report on Section activities for each Pistol New Zealand Council meeting.

- Copies of all inward and outward correspondence on matters concerning Pistol New Zealand Policy and International affiliations to be sent to the Executive Officer for filing. (E-mail).
- To attend all National and Island competitions for their section, or arrange a delegate to attend.
- Maintain a Section selection dossier on all prospective NZ representatives.
- Organise training as appropriate to the Section.
- Organise coaching as appropriate for squad and team members.
- Provide advice to clubs wishing to hold National or Island competitions on standards to be met.
- Production of a report for each issue of Bullshooter
- Advice to competitions Convenor (PNZ XO) of planned events.
- Provide access by members to current competition rules
- Encourage Section members to attain Range Officer qualifications
- Programme Team selection trials as and where necessary
- Maintain a register of selection trial results
- Maintain a register of Section trophies
- Maintain a register of NZ Records (these are posted on the PNZ website).
- Circulate a newsletter outlining section activities to member clubs on a regular basis. (Recommended).



PISTOL
New Zealand

NOMINATION FOR
ISSF Section Director
Nominations close
9th February 2012



Section to be completed by the person accepting nomination

Name:			
Address:			
Telephone:		Cell Phone:	
Email Address:			
Club:		FM1: <i>(If known)</i>	
Declaration: I accept nomination for the above position. I am a current financial member of the above club and Pistol New Zealand.			
Signed:		Date:	

(Please completed all highlighted boxes)

Section to be completed by the person making the nomination.

Name of Nominator:			
Address:			
Telephone:		Cell Phone:	
Signed:			
Email address:			
Club:		FM1: <i>(If known)</i>	

(Please completed all highlighted boxes)

When completed, please send the form to:

Fax: 06-8707574

Address: P O Box 391, Hastings, 4156

Email: exec@pistolnz.org.nz

Please include, in no more than 100 words, a pen portrait of yourself that can be included on the website as well as a current Passport size photograph. (if you have one).